

A Customer Selling or Trading in a Vehicle to a Dealer



1. Customer Has No Title, Has Lien (ELT or Non-ELT)

Required	<ol style="list-style-type: none"> 1. Dealer acquisition contract 2. MVR 3. Lien clearance(s) – ELT or paper 4. Secured odometer statement 	If Applicable	<ul style="list-style-type: none"> ▪ POA or Legal Authority to transfer ▪ One and the Same Certificate ▪ Statement of Error ▪ Release of Interest
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2. Customer Has No Title, No Lien (Duplicate Title Not Required)

Required	<ol style="list-style-type: none"> 1. Dealer Reassignment Transfer 2. MVR 3. Secured odometer statement (if not completed on DRT form) 	If Applicable	<ul style="list-style-type: none"> ▪ POA or Legal Authority to transfer ▪ One and the Same Certificate ▪ Statement of Error ▪ Release of Interest
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3. Customer Has Title, No Lien

Required	<ol style="list-style-type: none"> 1. Title (front and back) 2. Secured odometer statement (if not completed on DRT form) 	If Applicable	<ul style="list-style-type: none"> ▪ POA or Legal Authority to transfer ▪ One and the Same Certificate ▪ Statement of Error ▪ Release of Interest
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4. Customer Has Title, Has Lien

Required	<ol style="list-style-type: none"> 1. Title (front and back) 2. Lien clearance(s) 3. Secured odometer statement (if not completed on DRT form) 	If Applicable	<ul style="list-style-type: none"> ▪ POA or Legal Authority to transfer ▪ One and the Same Certificate ▪ Statement of Error ▪ Release of Interest
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5. Customer Has Out of State Title, Has AZ Registration Record (ARO/SPI)

Required	<ol style="list-style-type: none"> 1. Out of state title (front and back) 2. Secured odometer statement (if not completed on DRT form) 	If Applicable	<ul style="list-style-type: none"> ▪ Lien clearance(s) – ELT or paper ▪ POA or Legal Authority to transfer ▪ One and the Same Certificate ▪ Statement of Error ▪ Release of Interest
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6. Customer Has Out of State Title, No AZ Vehicle Record

When a customer submits an out of state title to an AZ Dealer, follow the paper title process used currently.

Dealer-to-Dealer Reassignments



7. AZ Dealer to AZ Dealer

Selling dealer will process using Dealer Reassignment Transfer form on the ADOT MVD.

Reasons an Arizona Dealer may request a paper title and pay the \$4.00 title fee:

- Vehicle is sold to a customer who lives out of state or out of country and will need the title
- Vehicle needs to have a recognized “Brand” placed on the vehicle record
- If they are legitimately taking ownership of the vehicle to use in their business operations (title and registration)

Dealer-to-Customer Sales (from DRT Record)



8. AZ Dealer to Customer

An Arizona Dealer Retail Bill of Sale (38-1305) is completed from the dealer to the customer and printed. This document conveys ownership from the dealer to the customer as the vehicle record is an electronic DRT record and the dealer no longer has a paper title.

Title transfer process will be the same as the current process (title application and/or other required documents).

9. AZ Dealer to Out of State or Out of Country Customer

If an AZ dealer needs a title because the vehicle is being sold out of state, they must obtain a title only in the dealer’s name using the current process.